

**INTERNATIONAL SCHOOL SPORT FEDERATION  
&  
“SPORTDIENST” OF THE GERMAN SPEAKING COMMUNITY OF  
BELGIUM**

**ISF - TENNIS 2009  
WORLD SCHOOLS CHAMPIONSHIP**

**from 25th April to 1st May 2009 GERMAN SPEAKING COMMUNITY / BELGIUM**

**BULLETIN 2**

We have pleasure in sending you Bulletin 2 for the **World Schools Tennis Championship 2009** which will take place from Saturday 25 April to Friday 1 May 2009 in Bütgenbach and Eupen in Belgium.

The championship is organised according to International School Sport Federation competition rules and with the support of the “Sportdienst” of the German speaking Community of Belgium and the cities of Eupen and Bütgenbach

This bulletin contains further information to that published in bulletin 1.

The following countries have indicated an interest in taking part in this event:

In alphabetical order:

(as of 12.11.08)

**Boys school teams (17)**

Australia, Belgium German speaking Community, Belgium French speaking Community, Belgium Flanders, Bulgaria, Burundi, China, Chinese Taipei, England, France, Germany, Italy, Liechtenstein, Puerto Rico, Sweden, Turkey, Ukraine.

**Girls school teams (15)**

Australia, Belgium German speaking Community, Belgium French speaking Community, Belgium Flanders, Bulgaria, China, Chinese Taipei, England, France, Germany, Italy, Puerto Rico, Sweden, Turkey, Ukraine.

**If you have not yet paid the deposit, please do so by return of post!**

We thank you for the interest which you have shown in this event and look forward to welcoming you to Eupen and Bütgenbach – German Speaking Community / Belgium.

World Schools Tennis Championship Organising Committee  
Norbert Kever, OC Chairman  
Sportdienst des Ministeriums der Deutschsprachigen Gemeinschaft  
Gospertstraße 1, 4700 EUPEN / Belgien  
Phone: 00 32 (0) 87 596 381 or 00 32 (0) 87 596 379  
Fax: 00 32 (0) 87 556 476  
E-Mail: [norbert.kever@dgov.be](mailto:norbert.kever@dgov.be) - [colette.renardy@dgov.be](mailto:colette.renardy@dgov.be)

## **1. COMPOSITION OF TEAMS AND CONDITIONS OF ENTRY**

1.1 The competition is open to school teams.

There will be a competition organised in the following categories:

School teams, boys

School teams, girls

1.2 All students in the boys school team must have been enrolled at the same school since the beginning of the school year 2008/2009

All students in the girls school team must have been enrolled at the same school since the beginning of the school year 2008/2009

1.3 Each delegation shall nominate a Head of Delegation who shall be responsible for the team or teams in his/her delegation.

1.4 A full delegation will comprise 15 persons: a head of delegation, 2 teachers/trainers and 12 players (2 teams of 6 players).

1.5 Each participating country has the right to include a maximum of 2 additional adults whose function must be specified: doctor, physiotherapist, interpreter, security personnel, ministerial representative, journalist.....

Any other additional persons will not be considered part of the official delegation and will not be accredited by the OC.

1.6 Players must be enrolled as full-time students in the country which they represent and must have been born in 1992, 1993, 1994 or 1995. Neither older nor younger players will be accepted!

1.7 The school teams must provide a document certifying that each player of the team is enrolled at that school.

1.8 Each participating team must be nominated officially by the school sport authority in the ISF member country.

1.9 Before the start of the Championship each delegation shall present to the Control Commission:

- payment of the balance owing or proof that this has been paid.
- for each player, a passport or official identity card bearing photo, surname, forename, date of birth and nationality.
- the documents, signed by the head of school, certifying each player in a school team is normally registered at that school.

## **2. DATES**

2.1 Delegations are to arrive on Saturday 25 April 2009.

2.2 Delegations are to depart after breakfast on Friday 1 May 2009.

- 2.3 The organisation of an extended stay for the delegation (before or after the event) is a matter for the country concerned. It shall not be the responsibility of the Organising Committee.
- 2.4 When the distance between Eupen / Bütgenbach and the capital of a participating country on another continent exceeds 5000 kilometres the delegation may extend their stay by arriving one day earlier **or** leaving one day later.
- 2.5 The organisers will be able to give you information on alternative accommodation in the area for your use outside the period of the World Championship and for those accompanying the delegation.

### **3. PROVISIONAL PROGRAMME**

Saturday 25th April	Welcome Payment of fees – Accreditation Housing of teams Training will be possible in the afternoon Meeting of heads of delegation/team managers/umpires
Sunday 26th April	Opening Ceremony Competition
Monday 27th April	Competition
Tuesday 28th April	Cultural programme « Meeting of the Nations » Evening
Wednesday 29th April	Competition ¼ Finals and ½ Finals
Thursday 30th April	Competition: Finals Girls / Boys Friendship Doubles Prize-giving, Closing Ceremony & Farewell Party
Friday 1st May	Delegations depart

### **4. TRANSPORT**

- 4.1 Travel as far as Brussels / Zaventem and Brussels / Charleroi international airport, as far as Liege, Eupen (Belgium) or Aachen (Germany) railway station, is to be arranged and financed by each participating country.
- 4.2 The organisers will finance and be responsible for transfer of delegations between Brussels / Zaventem and Brussels / Charleroi international airport, between Liege, Eupen (Belgium) or Aachen (Germany) railway station and their accommodation on arrival and departure and similarly all transport in connection with the official programme (sports and cultural programmes)

## **5. BOARD, LODGING AND SERVICES**

- 5.1 Players will be accommodated in 2 to 4 bedded rooms  
Adults acting as heads of delegation, ISF delegate, members of the Technical Commission for Tennis will be accommodated in single rooms, team managers will be accommodated in twin bedded rooms.
- 5.2 Meals will be taken at the restaurant of the Worriken Sportscenter (near the lodgings)  
Arrival day: lunch and/or dinner (according to arrival time).  
Other days: breakfast – lunch – dinner.  
Departure day: breakfast – lunch or packed meal (according to departure time and to meals on arrival day).
- 5.3 The competition will take place in Bütgenbach and Eupen.
- 5.4 There are banks and post offices near the lodgings.
- 5.5 A medical service will be available throughout the duration of the Championship.

## **6. FINANCE AND INSURANCE**

- 6.1 The fees payable to the organisers of the Championship for each member of the official delegation amount to 42 EUR per person and per night for a maximum of 15 persons, as laid down in ISF rules.  
In addition an ISF levy of 25 EUR per member of the delegation will be collected at the time of registration of teams.  
Thus the total sum per person is 277 EUR (252 EUR+25 EUR).
- In addition, each delegation with 1 **or** 2 teams has to pay a one offer of 277 Euro for the stay of the umpires.
- 6.2 For two supplementary adults the following regulation applies:  
- For a single room 84 EUR per night  
- For a double/twin room (2 additional persons) 42 EUR per night each  
- For a double/twin room (1 additional person + 1 teacher or 1 referee) 42 EUR per night  
Requests are to be made by the country concerned.
- 6.3 If the delegation travels by bus, the driver of the bus will be considered as a member of the delegation and will be charged 42 EUR per night.
- 6.4 When the distance between the German speaking Community and the capital of a participating country on another continent exceeds 5000 kilometres the delegation may extend its stay by arriving one day earlier **or** leaving one day later at the normal daily fee 42 EUR.
- 6.5 The deposit of 84 EUR per person will be deducted from the total to be paid.  
The balance in cash in EUROS is to be paid on arrival in Bütgenbach (bank and credit cards will not be accepted) or may be paid in EUROS to the organisers' bank account as published in the third bulletin by 30 March at the latest.  
All bank charges (for both deposit and balance) are to be met by participating countries.
- 6.6 Each country is required to provide insurance for each member of its delegation. At a minimum the insurance is to cover civil liability, material damage and medical costs.

## **7. GENERAL RULES**

These rules will apply to all teams and will remain fixed for the duration of the World Schools Tennis Championship.

- 7.1 The Organising Committee will be responsible for the running and control of the Championship.
- 7.2 The World Schools Championship is organised according to ISF rules and to current ITF rules.
- 7.3 The Organising Committee will nominate a Control Commission, a Disciplinary Commission and an Appeal Jury. Their responsibilities will be specified in bulletin 3.
- 7.4 The head of delegation shall be the official representative of all the teams in his/her delegation. He/she may not combine the function of head of delegation with that of coach. He/she shall be the sole intermediary between his/her delegation and the OC, the TC and the ISF Delegate.
- 7.5 All teams and all players are committed to take part in the sports programme drawn up by the organisation and in the cultural and social activities.

## **8. TECHNICAL RULES AND SYSTEM OF PLAY**

All competitions will be organised in accordance with the rules of the International Tennis Federation (ITF).

### **8.1 DRAW**

- 8.1.1 The draw for the team event will take place in Eupen before the Tournament begins.
- 8.1.2 The draw will be held in public and participating teams may send observers at their own expense.
- 8.1.3 The draw will take into account results of previous ISF Tennis Championships and the International and National Ranking of players.
- 8.1.4 If after the draw, one or more teams withdraw from an event, the ISF Tennis Technical Commission may adjust the draw to equalise the number of teams in each group
- 8.1.5 The Organising Committee will publish the draw immediately after it is made and subsequently if changes prove necessary.

### **8.2 RULES OF PLAY**

- 8.2.1 All matches will be played under the rules of the game as laid down by the International Tennis Federation
- 8.2.2 All matches will be played in two outdoor sites. The one at Eupen has 16 clay courts and the one at Bütgenbach has 8 clay courts.

- 8.2.3 In the case of inclement weather a further 12 courts will be used. These will consist of 3 types of indoor surface, carpet, clay and hard ground.
- 8.2.4 There will be a racquet stringer at the sites
- 8.2.5 All matches will be supervised or umpired by national or international Umpires. All play will be controlled by an International Referee assisted by a Deputy.
- 8.2.6 Name of balls: Babolat

### **8.3 SYSTEMS OF PLAY**

- 8.3.1 Each match between 2 countries consists of 4 singles and 2 doubles. Each of these matches will be the best of 3 sets, first to 4 and a 7 points tiebreak at 3-3.  
If the score in the sets is 1-1, the third set will be a 7 points tie break.
- 8.3.2 The system of play will depend upon the size of the final entry into the Championship and the number of courts available
- 8.3.3 All schoolteams boys and girls will be placed in preliminary groups of at least 3 teams.
- 8.3.4 Groups will be decided on seedings.
- 8.3.5 Group winners and appropriate runners up will progress to ¼ finals, Semi Finals, then Finals with play offs for 3rd to 8th place. Remaining teams will playoff for remaining places.
- 8.3.6 Finishing places in groups will be decided on
- a) Matches won
  - b) If 2 teams are equal the result of the match between them.
  - c) If 3 teams are equal the result of the individual matches won,

If teams are still equal:-  
then the result of sets played to sets won, if still equal then the results of games played to games won. If still equal then a 10pt Doubles Tie Break to be played. Doubles pair is the choice of the Country playing

- 8.3.7 In the case of prolonged bad weather the OC and TC may need to alter the systems of play.

### **9. PRIZE GIVING**

- 9.1 Each player will receive a commemorative certificate.
- 9.2 The teams finishing first, second and third will be rewarded with medals and trophies.
- 9.3 The ISF Fair Play Trophy will be awarded to a delegation by the Disciplinary Commission following consultation with the ISF TC, the delegations and the Organising Committee.

## **10. ENTRIES**

The second entry form (see Appendix) duly completed and signed by the organisation responsible for school sport must be returned to the organiser **by 31st December 2008 at the latest**.

**If you have not yet paid the deposit, please do so by return!**

## **11. NOTE CONCERNING BULLETIN 3**

11.1 The definitive entry form will be sent to participants in good time. On this form you will be required to give the following information:

- a) name of country
- b) name of the organisation responsible for school sport
- c) name of head of delegation
- d) names of teachers/trainers
- e) names of players
- f) dates of birth of players
- g) names of boys' and girls' school teams
- h) names of the additional persons
- i) precise information on travel times
- j) particular dietary requirements
- k) special requests

Please have this information available for 25 March 2009.

11.2 Each member of the delegation is to provide two identity photographs for the accreditation card to be used during the event.

11.3 The 3rd bulletin will give you further information about the socio-cultural programme, the definitive event programme, the composition of the pool groups and the make-up of the Control Commission, the Disciplinary Commission and the Appeal Jury.

## **12. COMMITMENTS TO BE HONOURED BY DELEGATIONS**

12.1 Each participant is required to be present throughout the duration of the event.

12.2 Each participant is obliged to take part in all of the non-sport activities.

12.3 The absence of any member of a participating team from any part of the entire sport programme, opening-, prize-giving- and closing ceremonies and socio-cultural programme will result in the disqualification of that team.

## **13. DOPING**

Dope testing (for use of banned substances) will take place during the competition according to current law/procedures in Belgium.

If selected for testing a competitor may be accompanied by an adult. If a competitor is following a course of medical treatment he or she must obtain certification to that effect and inform the organisers immediately upon arrival.

## **14. VISA INFORMATION**

The following citizens of countries registered to World Schools Tennis Championship 2009 require a visa to enter Belgium: Australia, Burundi, China, Chinese Taipei, Puerto Rico, Ukraine.

If there is not a Belgian Representation in your country of location then you should contact the closest Belgian Representation. In that case it is permitted if needed to apply for a visa also by post, sending all required documents to the closest Belgian Representation. In that case you have to pick up the visa personally.

For more detailed information please contact the Representation where you plan to apply for the visa.

Contacts to Belgian Representations:

<http://www.diplomatie.be/en/addresses/abroad/default.asp>

For Visa regulations:

<http://www.diplomatie.be/en/travel/visa.asp>

## **15. For our web site**

We would be glad if you could send us information or internet addresses about your region and the participating school(s) to update our web site.

Looking forward to meeting you in Belgium in April/May 2009.

World Schools Tennis Championship Organising Committee  
Norbert Kever, OC Chairman  
Sportdienst des Ministeriums der Deutschsprachigen Gemeinschaft  
Gospertstraße 1, 4700 EUPEN / Belgien  
Phone: 00 32 (0) 87 596 381 or 00 32 (0) 87 596 379  
Fax: 00 32 (0) 87 556 476  
E-Mail: [norbert.kever@dgov.be](mailto:norbert.kever@dgov.be) - [colette.renardy@dgov.be](mailto:colette.renardy@dgov.be)

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**from 25th April to 01st May 2009    GERMAN SPEAKING COMMUNITY / BELGIUM**

**ENTRY FORM 2**

COUNTRY: \_\_\_\_\_

- We confirm the commitment of the above-named country to participate in the ISF World Schools Tennis Championship according to the regulations stipulated in bulletins 1 and 2 and we shall send:
  - a) a school team of **boys**      Yes / No
  - b) a school team of **girls**      Yes / No
- Total number of persons making up the delegation including adults, players and a maximum of 2 additional persons: .....
- Travel plans: .....

Signature: _____	Date: _____	
Name: _____	Position: _____	
Organisation responsible for school sport: _____		
Address: _____		
_____		
Telephone: _____	Fax: _____	E Mail: _____

**To be returned by 31st December 2008 to**

World Schools Tennis Championship Organising Committee  
Norbert Kever, OC Chairman  
Sportdienst des Ministeriums der Deutschsprachigen Gemeinschaft  
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